

Job Title: Controller

Location: Corporate HDQ Office, Springville, AL 35146

Reports To: Chief Financial Officer (CFO)

About the Company

Founded in 1983, SCSi is privately held and family-owned company headquartered in Springville, AL. SCSi is a facility maintenance services company that currently performs work in over 20 states and is quickly growing its service offerings to new and existing customers.

Job Overview:

We are seeking an experienced Controller to oversee and manage the financial operations of the organization. The ideal candidate will have a proven track record in financial management, reporting, and compliance, as well as strong leadership skills to manage a team. You will be responsible for managing day-to-day accounting functions, ensuring accurate financial reporting, and developing financial strategies that align with the company's goals.

Key Responsibilities:

- **Financial Management:** Manage the overall financial reporting and accounting functions, including preparation of monthly, quarterly and annual financial statements. Provide such reporting to senior leadership.
- **Cash Flow Management:** Responsible for daily cash management activities, ensuring that the company maintains adequate liquidity to meet operational needs and financial obligations.
- **Accounting Operations:** Supervise accounts payable, accounts receivable, and general ledger functions. Process weekly payroll transactions, monthly commissions and manage the month-end/year-end closing processes. Participate in the interviewing and hiring process for open positions within the department.
- **Leadership:** Lead, direct and mentor the accounting team. Provide training, guidance, and development opportunities to ensure high performance. Assure effective communications are maintained within areas of responsibility.
- **Compliance & Internal Controls:** Ensure compliance with financial regulations and reporting standards (e.g., GAAP). Implement and monitor internal controls to safeguard the company's financial assets.
- **Taxes & Audits:** Work with Company's Tax Manager to ensure adherence on tax regulations. Coordinate and interact with external auditors, prepare audit schedules, provide appropriate documentation and implement audit recommendations.
- **Strategic Input:** Collaborate and work cross functionally with other departments to provide financial insights that drive business strategy, operational improvements, and growth.
- **Process Improvements:** Identify and implement ongoing process improvements by leveraging ERP systems and other internal data sources.

- **Financial Planning & Analysis:** Assist in budgeting, forecasting, and long-term financial planning. Provide financial analysis and recommendations to senior leadership for improving financial performance.

Requirements:

- Bachelor's degree in Accounting, Finance, or a related field.
- 5+ years of experience in accounting or finance, with at least 3 years of management experience (hiring, training, delegation of work duties and managing performance of direct reports).
- Strong knowledge of financial regulations, accounting principles (GAAP), and tax laws.
- Experience with financial reporting software and ERP systems (e.g., NetSuite, SAP, QuickBooks, SAGE300, PeopleSoft, Hyperion, HubSpot).
- Advanced Excel skills (financial modeling, data analysis).
- Proven leadership and team management experience.
- Excellent analytical, problem-solving, and communication skills.
- High level of attention to detail and accuracy.
- Ability to multi-task and meet deadlines in a fast-paced environment.

Certificates/Licenses:

- CPA is a plus, however Not Required.

Travel:

- Limited travel to other Company offices (on an as needed basis).

Compensation & Benefits:

- Competitive salary and actual pay will be determined based on job experience and other job-related factors.
- Comprehensive benefits package including health insurance, dental insurance, retirement plans, and paid time off.
- Opportunity for professional development and career growth within the company.

To Apply:

- Send resume to HR@scsione.com

Note: This job description is not an exclusive or exhaustive list of all job functions that an associate in this position may be asked to perform from time to time.